

Friday, 23 October 2020

Notice of Meeting**Joint Select Committee****Monday, 2nd November, 2020 at 10.00 am,
Remote Meeting****AGENDA**

Item No.	Item	Pages
1.	Election of Chair	
2.	Appointment of Vice-Chair	
3.	Apologies for Absence	
4.	Declarations of Interest	
5.	Review of Car Parking	To Follow

Paul Matthews**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

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THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

D. Batrouni
J.Becker
D. Blakebrough
A.Davies
D. Dovey
L.Dymock
A. Easson
M.Feakins
L. Guppy
P.Pavia
R.Roden
V. Smith
B. Strong
J.Treharne
A. Webb
P. Clarke
D. Evans

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Watch this meeting online This meeting can be viewed online either live or following the meeting by visiting www.monmouthshire.gov.uk or by visiting our Youtube page by searching MonmouthshireCC.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role and what outcome do Members want to achieve?
3. Is there sufficient information to achieve this? If not, who could provide this?
 - Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Does this policy align to our corporate objectives, as defined in our corporate plan?
7. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are *the procedures that need to be in place to protect children*?
8. How much will this cost to implement and what funding source has been identified?
9. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
- (iii) Agree further actions to be undertaken within a timescale/future monitoring report...

General Questions....

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income? Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

Canllawiau Fforwm Agored Cyhoeddus

Bydd y Pwyllgor Craffu Dethol Cymunedau Cryf yn cael ei gynnal yn rhithwir ac yn cael ei ffrydio'n fyw. Bydd dolen i ffrwd fyw'r cyfarfod ar gael ar dudalen gyfarfod gwefan Cyngor Sir Fynwy yma:

<https://democracy.monmouthshire.gov.uk/ieListDocuments.aspx?CId=139&MId=4614>

Rydym wedi arwain y ffordd o ran dychwelyd i gyfarfodydd cwbl fyw ond mae cyfyngiadau'r dechnoleg yn ei gwneud yn anodd cynnal fforwm agored cyhoeddus confensiynol. Byddwn yn defnyddio'r un dull â phroses siarad cyhoeddus pwyllgor cynllunio'r awdurdodau i alluogi'r rhai sy'n dymuno siarad ar y pwnc i fynegi eu barn i'r pwyllgor. Gwahoddir preswylwyr i rannu eu barn ar y cynigion a gallant eu cyflwyno i'r pwyllgor yn un o'r ffyrdd canlynol:

Fideo

Gallwch recordio fideo gyda sain nad yw'n fwy na 4 munud o hyd a fydd yn cael ei chwarae i bawb sy'n cymryd rhan a'r cynghorwyr yn y pwyllgor wrth ystyried yr eitem berthnasol.

Sain

Gallwch gofnodi ffeil sain yn unig nad yw'n fwy na 4 munud o hyd a fydd yn cael ei chwarae i bawb sy'n cymryd rhan a'r cynghorwyr yn y pwyllgor wrth ystyried yr eitem berthnasol.

Sylwadau Ysgrifenedig

Os nad ydych yn gallu defnyddio'r opsiynau uchod neu os nad ydych yn dymuno defnyddio'r opsiynau uchod, gallwch gyflwyno sylwadau ysgrifenedig i'r cyngor a fydd yn cael eu darllen i'r pwyllgor wrth ystyried yr eitem berthnasol. Rhaid i sylwadau ysgrifenedig fod nid yn fwy na 500 gair.

Gallwch gyflwyno cynrychiolaeth i ni drwy ddefnyddio'r ddolen ganlynol:

https://iweb.ityouvision.com/portal/f?p=customer:category_link:::::CUID,LANG:A8FACFF3E01C14610361E05361401A8C0F7AE41B,EN&P_LANG=en. Bydd angen i chi gofrestru ar gyfer cyfrif Fy Sir Fynwy er mwyn cyflwyno'r ymateb neu ddefnyddio eich manylion mewngofnodi os ydych wedi cofrestru o'r blaen.

Mae'r ffurflen gyflwyno wedi'i sefydlu i adlewyrchu proses ein pwyllgorau cynllunio ac felly gellir anwybyddu unrhyw gyfeiriad at geisiadau cynllunio. Gellir disodli unrhyw gyfeiriad neu gais am wybodaeth i geisiadau cynllunio gyda'r geiriad 'Pwyllgor Craffu Dethol'.

Os bydd y cyflwyniad fideo yn fwy nag awr o hyd, bydd fideos yn cael eu rhannu fesul thema (ni chaiff eu chwarae'n gyfan gwbl), er y bydd yr holl gynrychiolaethau a dderbynnir ar gael i gynghorwyr cyn y pwyllgor.

Nodau a Gwerthoedd Cyngor Sir Fynwy

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

Canllawiau Pwyllgorau Craffu Sir Fynwy

Rôl y Rhag-gyfarfod

4. Pam mae'r Pwyllgor yn craffu ar hyn? (cefndir, materion allweddol)
5. Beth yw rôl y Pwyllgor a pha ganlyniad y mae Aelodau am eu cyflawni?
6. A oes digon o wybodaeth i gyflawni hyn? Os na, pwy allai ddarparu hyn?
 - Cytuno ar y drefn holi a pha Aelodau fydd yn arwain
 - Cytuno ar gwestiynau i swyddogion a chwestiynau i'r Aelod Cabinet

Cwestiynau ar gyfer y Cyfarfod

Craffu ar Berfformiad

9. Sut mae perfformiad yn cymharu â blynyddoedd blaenorol? A yw'n well neu'n waeth? Pam?
10. Sut mae perfformiad yn cymharu â pherfformiad cynghorau eraill/darparwyr gwasanaethau eraill? A yw'n well neu'n waeth? Pam?
11. Sut mae perfformiad yn cymharu â thargedau penodol? A yw'n well neu'n waeth? Pam?
12. Sut y pennwyd targedau perfformiad? Ydyn nhw'n ddigon heriol/realistig?
13. Sut mae defnyddwyr gwasanaeth/y cyhoedd/partneriaid yn gweld perfformiad y gwasanaeth?
14. A fu unrhyw archwiliadau ac arolygiadau diweddar? Beth oedd y canfyddiadau?
15. Sut mae'r gwasanaeth yn cyfrannu at gyflawni amcanion corfforaethol?
16. A yw'r gwelliant/dirywiad o ran perfformiad yn gysylltiedig â chynnydd/gostyngiad mewn adnoddau? Pa gapasiti sydd i wella?

Craffu ar Bolisiau

10. Ar bwy mae'r polisi'n effeithio ~ yn uniongyrchol ac yn anuniongyrchol? Pwy fydd yn elwa fwyaf/lleiaf?
11. Beth yw barn defnyddwyr gwasanaeth/rhanddeiliaid? A ydynt yn credu y bydd yn cyflawni'r canlyniad a ddymunir?
12. Beth yw barn y gymuned gyfan - safbwynt y 'trethdalwr'?
13. Pa ddulliau a ddefnyddiwyd i ymgynghori â rhanddeiliaid? A wnaeth y broses alluogi pawb sydd â buddiant i ddweud eu dweud?
14. Pa arferion a dewisiadau a ystyriwyd wrth ddatblygu/adolygu'r polisi hwn? Pa dystiolaeth sydd ar gael i lywio'r hyn sy'n gweithio?
15. A yw'r polisi hwn yn cyd-fynd â'n hamcanion corfforaethol, fel y'u diffinnir yn ein cynllun corfforaethol?
16. A ystyriwyd yr holl oblygiadau datblygu cynaliadwy, cydraddoldeb a diogelu perthnasol? Er enghraifft, beth yw'r *gweithdrefnau y mae angen eu rhoi ar waith i amddiffyn plant*?
17. Faint fydd y gost hon i'w gweithredu a pha ffynhonnell ariannu sydd wedi'i nodi?
18. Sut bydd perfformiad y polisi'n cael ei fesur a'r effaith yn cael ei gwerthuso.

Cwestiynau i'r Pwyllgor, i orffen ...

A oes gennym y wybodaeth angenrheidiol i ffurfio casgliadau/gwneud argymhellion i'r weithrediaeth, y Cyngor, partneriaid eraill? Os nac oes, a oes angen i ni:

- (iv) Ymchwilio i'r mater yn fanylach?
- (v) Cael rhagor o wybodaeth oddi wrth dystion eraill – Aelod Gweithredol, arbenigwr annibynnol, aelodau o'r gymuned leol, defnyddwyr gwasanaethau, cyrff rheoleiddio ...
- (vi) Cytuno ar gamau pellach i'w cymryd o fewn amserlen/adroddiad monitro yn y dyfodol...

